

AGENDA
BOARD OF SELECTMEN
August 6, 2007

1. Opening

- Announcements
Minutes – July 23, 2007, & Executive Session July 23, 2007

2. Citizen Questions and Comments

3. Appointments and Hearings

Correspondence and Miscellaneous

4. Old Business and Update

- Letter received from Special Olympics requesting permission to hold their annual Bike Ride fundraiser on September 15 to begin and end at the Fair Grounds.
- Review of Policies and Procedures of the Selectmen
- A vote is required to execute the Reserve Police Officers contract.
- A vote is required to appoint a new member to the Conservation Commission.

5. Issue Discussions (Including New Business)

- Vote to appoint Parsons Clark to the Historic Commission
- Vote to approve a Memorandum of Agreement with the Topsfield Fire Fighters, Local 3250, IAFF as their representative of all full time Topsfield fire fighters.
- Vote to award a contract to VNA Care Network Inc for the public health nursing services.
- Vote to award a contract to Universal Data System LLC for the Library's network administration services.
- Vote to award a contract to Vision Appraisal Technology for the Assessors Vision software maintenance agreement.
- Vote to award a contract to Microsystems Integrated Public Safety Solutions, Inc for the Police Departments network administration services.
- Vote to award the office supplies contract to WB Mason and Corporate Express.
- Scleroderma Foundation is requesting permission to hang a banner between Town Hall & Proctor School for their annual event to be held on September 16, 2007.

6. Town Administrator's Report

7.

Letters & Memos:

- Notice from the State Department of Public Safety who issued a Notice of Cease and Desist to Willowdale Lodge.

- Historical Commission has responded to Building Inspector that 26 Bare Hill Road is ok to be demolished.
- Kopleman & Paige sent a letter to Assistant Attorney General's office regarding Article 26, the Open Space Development Plan wording.
- MassDEP is requesting the Town to join in a campaign to help increase paper recycling.
- Reorganization information in the Department of Telecommunications & Cable.
- MIIA has sent a letter regarding Health Care Reform update.
- Letter stating the Appeals Court has accepted the Stipulation of Dismissal for the R. Quayle vs. Town of Topsfield
- Letter received from Brent Roader regarding Alex's Roast Beef, Pizza & Seafood sign that has been requested to be installed under the Topsfield Cleaners.
- Letter from Micael DeAmario regarding the Rails Trail Project as an abutter.
- Comcast Price increase in rates notice.
- Essex National Heritage Area Pioneers nomination form for individuals who display leadership in building partnerships which preserve and enhance the heritage of the region.
- Letter from Inspector of Buildings & Zoning Enforcement Officer to John Hernandez of 12 Arrowhead Wary regarding a boat that is being stored in violation.
- Letter received from John Ryan regarding potential horse boarding & riding academy business adjacent to his property.
- Amendments to sections 57 and 57C of chapter 59 of the General Laws.
- GIC fact sheet submitted by MIIA.
- John Coulon distributed a letter regarding his involvement in the Pan-Mass Challenge.
- MASCO ABC Committee has sent a letter requesting financial assistance in their million dollar capital campaign.

Reports:

- Board of Assessors minutes of 6/29/07
- North Shore Vocational School District agenda for 7/26/07 and minutes of 5/10/07
- Planning Board minutes of 5/15/07, 6/5,19/07
- Zoning Board of Appeals minutes of 5/22/07 & 6/26/07
- Conservation Commission Order of Conditions at 1 Ledgewood Circle
- Web Site Committee minutes of 5/23/07 & 6/6/07
- Fire Department-Chief's monthly report.

8. Executive Session